



NEW HAVEN PUBLIC SCHOOLS

Citywide School Building & Stewardship Committee Meeting (Thursday, February 8, 2024)

Members present

Giovanni Zinn, Jacob Robison, Matthew Wilcox, Dr Michael Finley, Paul Whyte, Michelle Bonora

1. Welcome

Procedural: 1.1 Call to Order

Mr. Zinn calls the meeting to order 4:35pm

2. Action Items

Action, Discussion: 2.1 Approval of the Minutes of January 11, 2024

Motion to approve the Committee approve the Minutes of January 11, 2024 as presented.

Final Resolution: Motion Passed

Motion by Matthew Wilcox, second by Michelle Bonora.

Yes: Giovanni Zinn, Jacob Robison, Matthew Wilcox, Paul Whyte, Michelle Bonora

3. Stewardship Report

Discussion, Report: 3.1 February Stewardship Report - Mr. Frank Fanelli

Mr. Fanelli presents the February stewardship report as presented.

Door Repairs and Replacement:

Currently waiting on the Facilities Director to put this work out to bid.

Clock Bell:

Cross and Hillhouse has been completed and will be removed from the list. Currently waiting on manufacturer to ship products, PO's with department.

LED Lighting:

IES has presented some designs so far, still waiting on the others and should be received mid March.

HVAC Grant:

No update at this time.

Chiller:

New chillers coming in at Beecher, Martinez and Clinton Ave. Vendor has received all PO's for work to be completed, and the Beecher Chiller install is set to begin March 2024. Others are still waiting on units to be shipped by the vendor.

Hillhouse roof replacement:

Currently with the purchasing department, the bid should be going live early within the coming weeks as its reviewed.

Wooster PI Renovation:

Dr. Negron did a walkthrough of the building so far, there are still talks of what departments are planned to be moved to the location. But an update should be available by the next stewardship meeting.

Career Pool:

The bid is currently live on Bonfire for vendors to review and submit their proposed bids for the services the district needs to replace the pool at Career High School.

Science labs:

The goal is to begin phase one for each of the schools for the science labs. The bids are anticipated to go out soon since the projects are grant funded.

Manufacturing Program:

The Request for Contract (RFCs) are in the system and currently waiting contracts and POs once the review is complete.

4. Other Business

Discussion: 4.1 Adult Education update

Mr. Fanelli stated the vendor and the team has met and discussed the needs and currently everything is on track/schedule. Currently waiting on the design.

Discussion: 4.2 Committee Membership

Mr. Gormany inquires if the position of controller is on the committee as the City of New Haven has a new controller. Mr. Zinn and Mr. Gormany will coordinate attendance with the new controller.

5. Adjournment

Action, Procedural: 5.1 Motion to Adjourn

Move to adjourn at 4:55pm

Final Resolution: Motion Passed

Motion by Matthew Wilcox, second by Michelle Bonora.

Yes: Giovanni Zinn, Jacob Robison, Matthew Wilcox, Dr Michael Finley, Paul Whyte, Michelle Bonora